

**Annexure 22**  
**(As per Regulation 40, Sub Rule (1))**

**Application for Examination**

The Executive Director  
The Institute of Chartered Accountants of Nepal  
Kathmandu

I have passed the Chartered Accountancy Examination from .....  
..... in ..... and  
am applying under Rule 41 of the Nepal Chartered Accountants Regulations, 2004 whereby I  
request you to specify the subjects in which I am required to appear in the examinations for  
membership in The Institute of Chartered Accountants of Nepal. The details of the  
examinations that I have passed are stated and enclosed herewith in this form. I also agree to  
abide by the decision of the Council in this regard.

1. Name .....

2. Date of Birth .....

3. Country of Citizenship ....., Citizenship No. ....

4. Address

Permanent : .....

Contact : .....

Telephone : ..... Post Box : .....

Email.....

5. Highest Academic Qualification:

Academic Qualification	Year of Passing	Name of Institution	Name of Board

6. Details of professional qualifications:

Qualification	Year of Passing	Name of Institution	Year of Establishment of Institute	Name of Act under which Institution has been Established

7. Year of passing Foundation / PE I examinations, if applicable.

8. Year of passing Intermediate / PE II examinations. ....

S.No	Subject in Intermediate	Maximum Marks	Marks Secured

9. Year of passing Final Examinations.: ....

S.No	Subject in Final	Maximum Marks	Marks Secured

10. Name, Address and Firm of Principal

Name of Principal : .....  
Firm's Name: .....  
Address : .....

11. Membership No. .... COP No. .... of the Principal in the concerned Institute

12. If training has been taken under more than one Principal, Name, Address, Firm's name, Membership No and COP No. of such Principals, where applicable.

(A) Name of Principal : .....  
Membership No : ..... COP No. ....  
Firm's Name : .....

Address : .....

(B) Name of Principal : .....  
Membership No : ..... COP No. ....  
Firm's Name : .....  
Address : .....

(C) Name of Principal : .....  
Membership No : ..... COP No. ....  
Firm's Name : .....  
Address : .....

13. Total Training Period. ....

From (specify DD/MM/YYYY) ..... To (specify DD/MM/YYYY) .....

14. Mandatory Professional training period required to be entitled to qualify for Certificate of Practice under the concerned Institute's Regulations.

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**Required Documents:**

Applicants shall have to submit certified copies of Membership and COP from the concerned Accounting Institute along with required certified documents.

- Marksheet and Certificates from Foundation to Final Level,
- Academic Certificate/Transcripts of SLC to higher degree,
- Article completion Certificate,
- Citizenship Certificate / Passport and
- GMCS Certificate, where applicable.

*Note: Additional papers can be attached where necessary.*

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Applicant's Signature

Date : .....