

Date:.....

The Chairman
Education Committee
The Institute of Chartered Accountants of Nepal

Subject: Expression of Interest

Dear Sirs/Madam,

With reference to the terms and conditions stated in the “Invitation to join a panel of resource person”, I hereby submit this application as my willingness to enlist as a resource person for the following modules:

| S.N. | Subjects | Please tick level wise (✓) | | |
|------|------------------------------------|----------------------------|--------|---------|
| | | CAP I | CAP II | CAP III |
| 1. | Financial Accounting and Reporting | | | |
| 2. | Audit, Assurance and Ethics | N/A | | |
| 3. | Cost & Management Accountancy | N/A | | |
| 4. | Financial Management | N/A | | |
| 5. | Advanced Taxation | N/A | | |

| S.N. | Area of Interest | Please tick level wise (✓) | | |
|------|-------------------------------------|----------------------------|--------|---------|
| | | CAP I | CAP II | CAP III |
| 1. | Syllabus Design | | | |
| 2. | Development of Course Materials | | | |
| 3. | Development of Guidance Materials | | | |
| 4. | Preparation of Revision Test Papers | | | |
| 5. | Preparation of Suggested Answers | | | |
| 6. | Lecturer for Crash Course | | | |
| 7. | Pretest Exam- Question Preparation | | | |
| 8. | Pretest Exam – Answer Evaluation | | | |
| 9. | Others (Please Specify) | | | |

*** The applicants are requested to provide **further details** (if deemed necessary) as attachment to this letter on the area of their interest along with a **resume** highlighting experience and expertise.*

If selected, I shall abide all the rules and regulations of the institute.

I am available for further clarification, if required.

Sincerely

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(Name & Signature)